

# Title Company Listing Appointment Seller Checklist

## Marital History since acquisition of property

Marriage?

Yes  No If yes, spouse's name \_\_\_\_\_ Date of marriage \_\_\_\_/\_\_\_\_/\_\_\_\_

Did spouse live in property?

Yes  No If yes, include on Contract.

Divorce?

Yes  No If yes, County/State \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Death?

Yes  No If yes, please provide copy of Death Certificate.

Is there a Will?  Yes  No If yes, was it probated?  Yes  No

## How is Title held?

Trust, LLC, Corp., etc.?

Yes  No If yes, please provide copy of Trust Agreement or LLC/Corp. Documents.

## Bankruptcy?

Yes  No If yes, County/State \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

## Party to any Lawsuit?

Yes  No If yes, please provide details \_\_\_\_\_

## Mortgage Info

Recent Statement?

Yes  No If no, provide Lender's name \_\_\_\_\_

Phone Number \_\_\_\_\_

Loan Number \_\_\_\_\_

SS# (the title company will need the SS#) \_\_\_\_\_

Delinquent on Payments?

Yes  No If yes, how far behind? \_\_\_\_\_

## Existing Survey?

Yes  No Legible?  Yes  No Seal?  Yes  No Signature?  Yes  No Directional Arrow?  Yes  No

Any Changes?

Yes  No If yes, describe changes and sketch on another copy \_\_\_\_\_

T-47 Affidavit?  Yes  No

## Owner's Title Policy?

Yes  No

## Homeowners Association

HOA?

Yes  No If yes, suggest calling HOA to get information on Resale Cert and Transfer Fee Charge

Current?

Yes  No

How often Assessed?  Yearly  Monthly  Quarterly

## Addresses

List of addresses you have lived at for the past 10 years.



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